

## भारतीय प्रौद्योगिकी संस्थान रोपड़ INDIAN INSTITUTE OF TECHNOLOGY ROPAR

रूपनगर, पंजाब-140001/ Rupnagar, Punjab-140001

Ref. No. IITRPR/Research/1153

Dated: 18 12 2023

## **CIRCULAR**

The Competent Authority has approved the following procedure and guidelines for final thesis submission:

The Research scholar needs to submit his/her final thesis after the viva-voce exam as per the guidelines prescribed for thesis submission and as per the following procedure.

- The research scholar needs to submit two hard and two soft copies (pen drive), one in library and one in department office.
- The certificates contains in the thesis should be signed by the research scholar and the supervisor in both hard and soft copies. Without signature the thesis will not be accepted.
- The soft copy of the thesis should contain the following 2 (two) folders.

Folder 1 (one) should contain the complete thesis (exactly same as the print version) as a single file in PDF format.

Folder 2 (two) should contain the complete thesis as mentioned in Folder 1 (one) split into multiple PDF files of different thesis sections and chapters (please see and follow the below table for splitting the thesis). This is as per the guidelines of Shodhganga, a national agency for thesis archive.

File Name	Content	Remarks
01_title.pdf	Title Page Only	Compulsory file
02_prelim pages.pdf	Title + Declaration + Dedication + Certificates + Acknowledgement + List of tables and Graphs etc.	Compulsory file
03_content.pdf	Table of contents	Compulsory file
04_abstract.pdf	Abstract Only	Split as pre availability of abstract in thesis
05_chapter 1.pdf	Chapter 1 Only (Excluding References)	Compulsory file
06_chapter 2.pdf	Chapter 2 Only (Excluding References)	Compulsory file
07_chapter 3.pdf	Chapter 3 Only (Excluding References)	Compulsory file
08_chapter 4.pdf	Chapter 4 Only (Excluding References)	Compulsory file
09_chapter 5.pdf	Chapter 5 Only (Excluding References)	Split as per availability of chapter in thesis
10_annexures.pdf	Bibliography + References + Questionnaire + Maps + Publications etc.	Compulsory file
11_chapter 6.pdf	Chapter 6 Only (Excluding References)	Split as per availability of chapter in thesis
	napters are available then split accordingly. However, main	intain the numbering i.e
12_chapter 7.pdf, 13_	chapter 8.pdf and so on since it is compulsory to do so.	
80_Recommendatio	(Note: The recommendation should contain the title	Compulsory file
n.pdf	page and chapter which contains Recommendation/	
	Conclusions/Summary/future findings.	
	Recommendation' and should be in pdf format without	
	any images	

The research scholars needs to produce certificate from library to academic section along with the No Dues.

This issues with the approval of the Competent Authority.

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- 4. Librarian
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