

**Sub: Director's approval for opening Technical bid where less than three bids have been received.**

Tender no. \_\_\_\_\_ (Page No. \_\_\_\_\_) for **Supply and Installation** \_\_\_\_\_ was published on CPPP Portal/GeM/IIT Ropar website on \_\_.\_\_.20\_\_ and the last date of submission was \_\_.\_\_.20\_\_. Only \_\_\_\_\_ nos. of quotations were received within due date & time (Page No. \_\_\_\_\_). The estimated cost of the tender is **Rs. \_\_\_\_\_/-**. The tender was extended/retender due to less participation as per following details:

Extension on \_\_.\_\_.20\_\_, Last date for Tender submission \_\_.\_\_.20\_\_, No. days extended: \_\_\_\_ days  
(Page No. \_\_\_\_\_).

Extension on \_\_.\_\_.20\_\_, Last date for Tender submission \_\_.\_\_.20\_\_, No. days extended: \_\_\_\_ days  
(Page No. \_\_\_\_\_).

Extension on \_\_.\_\_.20\_\_, Last date for Tender submission \_\_.\_\_.20\_\_, No. days extended: \_\_\_\_ days  
(Page No. \_\_\_\_\_).

Since the number of quotations received were less than 03 (three) i.e. only \_\_\_\_\_ nos. of quotations were received in spite of best efforts, the approval of the Director is solicited to open the tender.

Submitted please.

**Jr.Suptd/Sudpt**

**AR/DR/JR**

**Indenting Department**

**Indenter**

**Head of Dept./Center/School**

**For use of Audit Section**

**AAO**

**AO/ Sr.AO**

**Registrar**

**Director**