भारतीय प्रौद्योगिकी संस्थान रोपड़
INDIAN INSTITUTE OF TECHNOLOGY ROPAR
Rupnagar, Punjab-140001
Tel: 01181- 231140, E-mail: recruitment@iitrpr.ac.in

Advertisement No. 03/2026 Dated October 23, 2026

Recruitment for the post of Registrar

Applications are invited from the eligible candidates for the post of Registrar to be filled on Direct recruitment, which on Deputation / Transfer on Deputation / on contract/Tenure basis for a tenure of up to 5 years or till attaining the age of 62 years, whichever is earlier or as fixed by Govt. of India from time to time.

Code No.	Name of post	Pay Level	No. of Posts/ Category	Essential Qualification, Desirable Qualification & Experiences
1.	Registrar	Pay Level-14 (₹144200-218200)	01-UR	**Essential:** Master's degree or equivalent in any discipline with at least 55% marks or its equivalent Grade of B in the UGC seven point's scale and consistently good academic record set out in these Regulations. **Experience:** 1. At least 15 years of experience as Assistant Professor in the Academic Pay Level 11 and above as per 7th CPC or with 8 years of service in the Academic Pay Level 12 and above as per 7th CPC including as Associate Professor along with experience in educational administration. **OR** Comparable experience in research establishments and/or other Institutions of higher education. **OR** 15 years of administrative experience of which 8 years regular service as Deputy Registrar or an equivalent post in the Pay Level 12 and above as per 7th CPC. 2. Experience in handling computerized administration / financial matters. **Desirable:** (a) A degree in Law /Management/ Engineering from a recognized university / Institute. (b) Experience in educational administration, financial and personnel management and capacity to lead the administration in an IIT or a residential educational institute of its stature. **Age limit:** 57 Years

				Deputation/Transfer on Deputation/on Contract/Tenure basis : Officers under the Central / State Governments / Universities / Recognized Research Institutes or Institutes of National Importance: a) i) Holding analogous post **or** ii) With at least 3 years regular service in posts with Pay Level-13 as per 7th CPC or equivalent; and b) Possessing educational qualification and experience as above.

Important Notes & Instructions

1.	The candidates should read carefully the requisite minimum essential qualifications, age and eligibility, experience criteria etc. laid down in the advertisement before applying for the said post. Since all the applications will be screened on the basis of data submitted by the candidate in the application form, the candidates must satisfy themselves of the suitability for the position to which they are applying. If at any stage during the recruitment and selection process, it is found that candidates have furnished false or wrong information, their candidature will be rejected.
2.	Candidates fulfilling the prescribed conditions are required to fill the application form available on the website. The duly signed and scanned complete application, along with self-attested copies of qualifications, experience certificates, passport size photograph, other applicable certificate(s) issued by competent authorities must be sent **via email to recruitment@iitrpr.ac.in** on or before **05 November 2026**. The subject line of the email must clearly state: "Application for the Post of Registrar – Indian Institute of Technology Ropar". No hard copy of the application form is to be sent. Candidates serving in Government / Semi-Government Organizations / Public Sector Undertakings /Autonomous Bodies etc are required to forward their application through proper channel (in the space provided in the application form) or submit No Objection Certificate (NOC) alongwith the application. In absence of the same, the application will not be considered.
3.	Candidate must ensure to attach clear legible copies of the certificates/documents while sending the application form. Attaching illegible/incorrect certificates/documents may lead to the rejection of the candidature.
4.	All details furnished in the application will be treated as final and no subsequent changes shall be entertained under any circumstances.
5.	The terms & conditions of deputation shall be governed by DoPT OM No.6/8/2009- Estt. (Pay II) dated 17.06.2010 & as amended time to time. The initial period of deputation shall be 1 year, extendable as per extant rules, subject to review of performance.
6.	The candidate must be a citizen of India.
7.	The selected candidate(s) will be covered under the New Contributory Pension Scheme as notified by the Government of India, Ministry of Finance vide notification No. 5/7/2003ECB&PR dated 22nd December, 2003.
8.	Candidates shall have to produce original documents at the time of appearing in Presentation / Interview. In the absence of the same, candidature will not be considered for the same.

9.	No correspondence whatsoever will be entertained from candidates regarding eligibility/ conduct/ result of selection process and reasons for not being called for selection process.
10.	The prescribed Essential Qualification/Experience indicated are bare minimum and mere possession of same will not entitle the candidates to be called for interview. Where number of applications received in response to an advertisement is large, it may not be convenient or possible for IIT Ropar to conduct interview of all the candidates, IIT Ropar may restrict the number of candidates to be called for interview to a reasonable limit, on the basis of qualification and experience higher than that of the minimum prescribed in the advertisement. The candidates should, therefore, furnish details of all the qualifications and experience possessed in the relevant field, over and above the minimum qualifications prescribed along with documentary evidences. The candidates are also required to upload documentary evidence of desirable qualification and experience (offer of appointment will not be considered as proof of experience), if they possesses the same. Institute also reserves the right to adopt any other additional shortlisting criteria over and above the advertised criteria to restrict the candidates for the selection process.
11.	The qualification prescribed should have been obtained from recognized Universities/Institutions.
12.	Canvassing in any form/bringing in any influence political or otherwise will be treated as a disqualification for the post. "INTERIM ENQUIRIES WILL NOT BE ENTERTAINED". If it is found at any stage that any information given in the application is incorrect/false, the candidature/appointment is liable to be cancelled / terminated on that ground.
13.	Experience/ essential qualification and age will be reckoned on the last date for submission of application form.
14.	All the communications with the candidate will be on the email provided in the application form; therefore, candidate should keep their email id provided in the application form active. Institute will not be responsible for non-receipt / delay in receipt of any communication due to deactivation of email id given or due to change in address etc.
15.	Candidate should check / visit institute website regularly for any update on recruitment process. Institute will not be responsible for delay in information in accessing of the information by the candidates in this regard. If there is any corrigendum/ addendum, it shall only be published on Institute website.
16.	In case of any dispute, decision of the Director, IIT Ropar, shall be final.
17.	The Institute reserves the right to withdraw an advertisement, either partly or wholly, at any time without assigning any reason.
18.	Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement can be instituted in Rupnagar, and courts/ tribunals/forums at Rupnagar only shall have sole and exclusive jurisdiction to try any such cause/ disputes.
19.	Last date for the receipt of duly filled application form **via email to recruitment@iitrpr.ac.in** alongwith all enclosures is **05 November, 2026**.
20.	**NOTE:** The applicants who had applied earlier for the above post against Institute advertisement No. 01/2024 need not to apply again. Their applications will be considered as such. However they may send fresh applications, if interested with updated information.

Dean (FA&A)