



अनुसंधान एवं विकास अनुभाग, भारतीय प्रौद्योगिकी संस्थान रोपड़
Research & Development Section, Indian Institute of Technology Ropar
Rupnagar, Punjab-140001, Ph. 01881-231149, E-mail: purchase.rnd@iitrpr.ac.in
GSTIN No. 03AAATI7702D1Z8 | PAN No. AAATI7702D

R&D SP-02A

तारीख/Date: _____

INVITING QUOTATION

Dear Sir/Madam,

We are interested in the purchase of following item/s. You are, requested to send your digitally signed/signed and stamped offer addressed to the undersigned by email:

S/N	Particulars	Qty

Terms & Conditions:

(i). **Offer Validity** (At least **30 days.**), (ii). **Warranty Duration** (onsite comprehensive), (iii). **Applicable Taxes**, (iv). Duration for **Delivery & Installation (if required)**, (v). **Delivery Term:** FOR IIT Ropar Or CIP New Delhi / DAP IIT Ropar (for import purchase). (vi). **Installation & Training:** Should be inclusive., (vii). Submit few copies of POs from other Govt. Institutes (if available).

(viii). **Payment Term/PBG:**

- **For order value upto Rs. 10 Lakhs:** Within 30 days from the date of receipt of material and inspection/successful installation at IIT Ropar. Or

- **For order value above Rs. 10 Lakhs:** 95% payment will be made within 30 days from the date of receipt of material and inspection at IIT Ropar and balance 5% after successful installation of software/equipment and submission of performance bank guarantee (PBG) in permissible form for 5% of order value (incl. taxes) valid for the warranty period and 2 months.

(ix). **Advance Payment:** Being a Govt. Institute Advance payment is generally not considered (In exceptional cases, Advance Payment against a BG may be considered as follows: 30% to a Pvt. firm and 40% to a Govt. organization).

(x). **Jurisdiction:** The Courts of Rupnagar alone will have the jurisdiction to try any matter, dispute or difference between the parties arising out of this tender/ contract. It is specifically agreed that no Court outside and other than Rupnagar court shall have jurisdiction in the matter.

(xi). **GST/PAN** details may be mentioned with the offer.

(xii). **Authorization** (if applicable) and the Certificates as per Annexure-A should be enclosed with the offer.

(xiii). In case of "**Proprietary item**" certificate with "unique features" will be required.

(xiv). IIT Ropar is exempted from customs duty under Notification No. 51/96 (as applicable).

(PI of the Project on behalf of LPC)

Name of the faculty member: _____

Designation & Department: _____

(To be submitted on the Company Letter Head – For tender value below Rs. 10 Crores)
(To be submitted by Statutory Auditor/Cost Auditor/Cost Accountant/CA for value above Rs. 10 Crores)

Date: _____

To,
The Assistant Registrar
R&D Section, IIT Ropar

Subject: Declaration of Country of Origin/Local Content/Price Reasonability/Bordering Country related.

Quotation No:			
Name of Item/s:			
1). Country of Origin of the Goods being offered: (OM No. 6/18/2019-PPD dated 23.07.2020)			
2). Price Certificate: "It is certified that the rates being charged from IIT Ropar for the quoted item is/are not more than the rates being charged from similar Govt Institutes in India".			
3). Local Content (Applicable in case of purchase above Rs. 5 Lakhs): We hereby declare that items offered has _____ % local content (DPIIT OM No. P-45021/2/2017-PP (BE-II) dt. 16.09.2020 & (DPIIT OM No. P-45021/102/2019-BE-II-Part(1) (E-50310) dated 04.03.2021)			
"Local Content" means the amount of value added in India which shall, be the total value of the item being offered minus the value of the imported content in the item (incl. all customs duties) as a proportion of the total value, in %.			
Class of Supplier:	<input type="checkbox"/> Class - I	<input type="checkbox"/> Class - II	<input type="checkbox"/> Non-Local
4). Land Border Declaration: I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and hereby certify that this bidder is not from such a country. Or I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and hereby certify that this bidder is from _____ (Name of Country) and has been registered with the Competent Authority. I also certify that this bidder fulfills all the requirements in this regard and is eligible to be considered (Proof of valid registration by the Competent Authority is enclosed).			

Note: False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.

Authorized Signatory with Official Seal

Name: _____

Designation: _____